

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION PUBLIC MEETING (UNOFFICIAL) MINUTES

MONDAY, SEPTEMBER 14, 2026 @ 6:00 PM
4110 SOUTH BEAUMONT AVE (TOWN HALL)
KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillien Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Marie Frederick ELSUD Commissioner, Jeff Bratz ELSUD Superintendent.
3. **Approval of Previous Meeting Minutes July 13, 2026:** Jim Kieliszewski made a motion to approve July 13, 2026 minutes as presented, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for September 2026:** Jeff Bratz provided an overview of the expenditures and financial reports. Jim Kieliszewski made the motion to pay September's expenses of \$20,693.34, seconded by Mike Shenkenberg.
5. **Televising Update:** Jeff Bratz stated that televising was scheduled to begin last week; however, the work has not yet started.
6. **Website Payment Enhancement:** Jeff Bratz provided an update on expanding payment options to include ACH (electronic) payments, a feature many customers have requested, alongside existing credit card payments through a new company called Elavon. Elavon was selected as the municipality's payment processor at no cost to the town, as all associated fees are paid directly by customers. Elavon's ACH has a flat fee of two dollars and credit cards are the typical three percent of the amount charged. The Elavon system will be activated this quarter to evaluate customer experience, and early ACH online payments have already been processed successfully. Currently Banyon, the Town's billing software, does not integrate with Elavon or the current credit card processor CardX, requiring staff to manually enter payment information into the sewer billing system. Banyon has since indicated that they can now accept payments directly through their platform allowing transactions to post automatically, eliminating manual data entry. Research into Banyon's payment integration costs and its additional features, including the ability to email bills directly to customers, which could reduce mailing expenses and streamline the billing process, will need to be completed.
7. **Lift Station & Plant Operations Updates:** Jeff stated that two lift stations were cleaned this last month; with #1 and #4 still to be completed. The phosphorus levels are still being checked and maintained to standards. The hydrants that have been installed are working perfectly.
8. **Public Comments:** A) Jeff Bratz explained that Conserv FS had contacted him regarding the possibility of having Eagle Lake Sewer accept and process the liquid waste generated from its covered refueling pad. Currently, companies such as PATs Services Inc. will not accept the waste because it is considered hazardous. At present, the liquid waste is directed into holding tanks. However, during periods of heavy rain or significant water influx, there is a possibility that the tanks could overflow and the waste could enter their pond. Jeff spoke with our Sewer Engineer, Jim Smith, who feels Eagle Lake Sewer Treatment Plant can handle/process the waste. Conserv FS did provide testing results. Jeff believes the waste is ninety-nine percent water, a combination of engine oil that may leak onto the refueling pad, any overflow of diesel

when refueling occurs, and road pollutants. Jim Smith suggested adding another REU (residential equivalent unit) to the quarterly fee and a \$4,500 connection fee would cover costs associated with handling the waste. Discussion followed regarding whether Eagle Lake Sewer should be responsible for addressing a private business's waste disposal issue. It was noted that the feasibility and requirements for properly emptying and disposing of the holding-tank contents should have been investigated before the system was installed. Jeff noted that Conserv FS has a permit for testing from the DNR (Department of Natural Resources). Those results should be released to Eagle Lake Sewer to show the test history since installation. It was suggested that a formal agreement be considered requiring Conserv FS to submit testing reports to Eagle Lake Sewer on a quarterly basis. The agreement could also provide for the sewer rates to be reviewed and adjusted based on the testing results, or for the agreement to be terminated if the waste does not meet the requirements for acceptance. It was further suggested that the Regional DNR Engineer be contacted for guidance and input regarding the proposed arrangement and the appropriate handling of the waste. Jeff Bratz stated that he would gather more information and discussion will occur at the next sewer meeting in October. B) The Highway BD culvert replacement project was awarded to KR Contractors, with work expected to begin within the next one to two weeks. At this time, no estimated completion date has been provided. Marie Frederick stated that she has been in contact with the DNR as currently there is no silt fence installed.

- 9. Adjournment:** Jim Kieliszewski made the motion to adjourn at 6:26pm, seconded by Mike Shenkenberg. All were in favor. Motion carried.